



To: Members of the Cabinet

Notice of a Meeting of the Cabinet

Tuesday, 21 February 2017 at 2.00 pm

Council Chamber - County Hall, New Road, Oxford OX1 1ND

Peter Clark
Interim Chief Executive

February 2017

Contact Officer: **Sue Whitehead**
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Membership

Councillors

Ian Hudspeth	<i>Leader of the Council</i>
Rodney Rose	<i>Deputy Leader of the Council</i>
Mrs Judith Heathcoat	<i>Cabinet Member for Adult Social Care</i>
Nick Carter	<i>Cabinet Member for Local Government, Business, ICT & Customer Services</i>
Melinda Tilley	<i>Cabinet Member for Children & Family Services</i>
Steve Harrod	<i>Cabinet Member for Education</i>
Lorraine Lindsay-Gale	<i>Cabinet Member for Property, Cultural & Community Services</i>
David Nimmo Smith	<i>Cabinet Member for Environment</i>
Lawrie Stratford	<i>Cabinet Member for Finance</i>
Hilary Hibbert-Biles	<i>Cabinet Member for Public Health</i>

The Agenda is attached. Decisions taken at the meeting will become effective at the end of the working day on Tuesday 28 February 2017 unless called in by that date for review by the appropriate Scrutiny Committee. Copies of this Notice, Agenda and supporting papers are circulated to all Members of the County Council.

Date of next meeting: 14 March 2017

County Hall, New Road, Oxford, OX1 1ND

www.oxfordshire.gov.uk Fax: 01865 783195 Media Enquiries 01865 323870

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines.

<http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on **07776 997946** or glenn.watson@oxfordshire.gov.uk for a hard copy of the document.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

AGENDA

1. Apologies for Absence

2. Declarations of Interest

- guidance note opposite

3. Minutes

To approve the minutes of the meeting held on 24 January 2017 **CA3 – to be circulated separately**) and to receive information arising from them.

4. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

5. Petitions and Public Address

6. Transition Fund for Community Initiatives for Open Access Children's Services - February 2017 (Pages 1 - 28)

Cabinet Member: Finance

Forward Plan Ref: 2016/151

Contact: Sarah Jelley, Senior Policy & Performance Officer Tel: 07554 103437

Report by Assistant Chief Executive (**CA6**).

In February 2016 the council agreed to set aside £1m for creating a 'one off' fund to

provide pump priming to support Children's Centres. It was agreed that a cross party group of county councillors would consider maximum benefit of this fund and bring proposals back to Cabinet for decision.

The working group have considered the applications under the second round of bids against the criteria outlined in the guidance notes with recommendations to Cabinet.

The Cabinet is RECOMMENDED to

(a) Approve for funding the following bids:

- a. ***Ace***
- b. ***Barton Community Association***
- c. ***Employment Action Group***
- d. ***Chalgrove Primary School***
- e. ***Faringdon Town Council***
- f. ***Kidlington & Hampton Poyle PCC***
- g. ***Friends of Maple Tree***
- h. ***Cuttleslowe Primary School and Community Association***
- i. ***D:two***
- j. ***Wallingford Town Council***

(b) Approve interim funding for the following bids:

- a. ***Friends of Britannia Road***
- b. ***Grove & Wantage***

(c) Ask that further work is conducted to develop more robust business plans and reapply for funding under the next round of applications:

- a. ***Aflah Nursery***
- b. ***The Nature Effect***
- c. ***Mortimer Hall***
- d. ***The Kings Church Didcot***
- e. ***Sunshine Centre***
- f. ***Witney Methodist Church***

(d) Decline for funding the following bids:

- a. ***Donnington Doorstep***
- b. ***Thomas Gifford Trust***

(e) Approve the maximum 12 months' rent free period for the following buildings:

- a. ***Berinsfield***
- b. ***Britannia Road***
- c. ***Maple Tree***
- d. ***Red Kite***

7. 2016/17 Financial Monitoring & Business Strategy Delivery Report - December 2016 (Pages 29 - 62)

Cabinet Member: Finance

Forward Plan Ref: 2016/102

Contact: Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring)

Tel: 07584 909518

Report by Director of Finance (**CA7**).

The report focuses on the financial management of the 2016/17 budget. Parts 1 and 2 include projections for revenue, reserves and balances as at the end of December 2016. Capital Programme monitoring is included at Part 3.

The Cabinet is RECOMMENDED to:

- (a) note the report;**
- (b) approve the use of the High Needs Strategic Planning grant and increase to the Special Educational Needs and Disabilities (SEND) reserve for 2017/18 in paragraph 23;**
- (c) approve the virements in annex 2a;**
- (d) approve the debt write off detailed in paragraph 49;**
- (e) note the Treasury Management lending list at Annex 4;**
- (f) approve the creation of an Investment Reserve in paragraph 54;**
- (g) approve the supplementary estimate in paragraph 56;**
- (h) note the changes to the Capital Programme set out in Annex 7b and 7c;**
- (i) approve the release of £3.2m of development funding for the A40 Science Transit Scheme and delegate the release of those funds to the Director of Finance and Strategic Director Communities in £0.5m tranches in line with their approval limits under the Financial Procedure Rules; and**
- (j) approve the increase of £1.0m on the Milton Interchange scheme to enable the payment of the final account.**

8. Response to the NHS Consultation on the Oxfordshire Transformation Programme (Pages 63 - 70)

Cabinet Member: Leader

Forward Plan Ref: 2016/155

Contact: Claire Phillips, Senior Policy Officer Tel: 07785 453260

Report from the County Leadership Team (**CA8**).

The Oxfordshire Clinical Commissioning Group launched the first phase of its consultation on the future of Oxfordshire Health and Care Services on January 16th 2017. The county council is a consultee in the process. This report provides an assessment by the Council Leadership Team on the potential impact the proposals may have on council services and on the public and proposes an approach for how Cabinet may wish to respond to the consultation and present its views to full Council in March.

A copy of the Consultation document can be found on the CCG web site:

<https://consult.oxfordshireccg.nhs.uk/consult.ti/BigconsultationPhase1/consultationHome>

Further associated documents are also available on the CCG site.

The Cabinet is RECOMMENDED to

- Welcome the opportunity to comment on this consultation, acknowledge the difficulties faced by NHS services locally as presented in the OCCGs case for**

change, but on balance not to support the proposals based on the lack of information on the impact on council services.

- ***Present its views and the officer's assessment to the Oxfordshire Health Overview and Scrutiny Committee meeting on 7 March 2017.***
- ***Present a report on its views to the County Council meeting on 21 March 2017 to gather further comment.***

9. Financial and Resource Contribution Towards the Swan School Project in Oxford (Pages 71 - 76)

Cabinet Member: Education

Forward Plan Ref: 2016/154

Contact: Roy Leach, Strategic Lead Education Sufficiency & Access Education & Learning Tel (01865) 816458

Report by Director for Children's Services and Strategic Director for Communities (CA9).

The Department for Education has approved a proposal to create a new secondary school in Oxford providing 900 places for 11 - 16 year olds plus sixth form. The school will be delivered as part of the DfE's Free School programme with a proposed opening date of September 2019. It will be called The Swan School and will be part of the River Learning Trust. Subject to the necessary planning consents, The Swan School will be located on the Harlow Centre site in Marston which is owned by the Council and currently leased (125 years) to the Radcliffe Academy Trust. The Swan School will provide significant numbers of additional high quality secondary school places to those already available Oxford and will enable the Council to discharge its statutory duty to ensure that there are sufficient school places at a time of growth in the size of the secondary school population in the city.

The Cabinet is RECOMMENDED to:

- (a) ***approve the sale of the Harlow Centre site and buildings to the Department of Education for £1.00; and***
- (b) ***make a contribution of up to £2 million towards the construction costs of The Swan School.***

10. Staffing Report - Quarter 3 - 2016 (Pages 77 - 80)

Cabinet Member: Deputy Leader

Forward Plan Ref: 2016/103

Contact: Sue Corrigan, County HR Manager Tel: (01865) 810280

Report by Director of Human Resources(CA10)

This report gives an update on staffing numbers and related activity during the period 1 October 2016 to 31 December 2016. It gives details of the actual staffing numbers at 31 March 2016 in terms of Full Time Equivalents. These are shown by directorate in Appendix 1. In addition, the report provides information on the cost of posts being

covered by agency staff.

The Cabinet is RECOMMENDED to note the report.

11. Forward Plan and Future Business (Pages 81 - 84)

Cabinet Member: All

Contact Officer: Sue Whitehead, Committee Services Manager Tel: 07393 001213

The Cabinet Procedure Rules provide that the business of each meeting at the Cabinet is to include “updating of the Forward Plan and proposals for business to be conducted at the following meeting”. Items from the Forward Plan for the immediately forthcoming meetings of the Cabinet appear in the Schedule at **CA11**. This includes any updated information relating to the business for those meetings that has already been identified for inclusion in the next Forward Plan update.

The Schedule is for noting, but Cabinet Members may also wish to take this opportunity to identify any further changes they would wish to be incorporated in the next Forward Plan update.

The Cabinet is RECOMMENDED to note the items currently identified for forthcoming meetings.
